



Beaconhouse Private School Al Ain

Board of Governors Decree 2025-26

(Reviewed in August 2025)

Reviewed by:	SLT
Review Date:	August 2025
Next Review Date:	June 2026
SLT's Signature:	<i>Maheen</i> <i>MSShaik</i>
Principal's Signature:	<i>[Signature]</i>
Board Governor's Signature:	<i>[Signature]</i>



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1. Article One:

Name:

The name of the Board of Governors is “**Beaconhouse Private School Board of Governors**”

No.	Board Members	Name	Designation/ Role
1	CHAIR	Mr. Rizwan Sheikh	Regional Director - MENA
2	CO CHAIR	Ms. Mehreen Noon	Quality Assurance - MENA
Governors		Name	Designation/ Role
3	Parent Governor 1/ Emirati	Ms. Zainab Mansour	House Wife / Parent
4	Parent Governor 2	Ms. Katarina Couto	United Arab Emirates University- Project Coordinator / Parent
5	Staff Governor	Ms. Maheen Shafqat	Beaconhouse Private School Al Ain - Keystage 3 and 4 Head and Academic Coordinator
6	Academic Governor	Ms. Zeba Khan	Newlands School Dubai - Principal
7	Wellbeing Governor	Mr. Umar Naeem	Regional Academic Coordinator
8	Inclusion and Safeguarding Governor	Ms. Ambika Dhall	Newlands School Dubai - Head of Inclusion
9	Student Governor (Female)	Sabrina Dhoothat	BPS Al Ain - Head Girl
10	Student Governor (Male)	Anas Aly Rashwan Zalat	BPS Al Ain - Head Boy
Ex Officio		Name	Designation/ Role
11	By virtue of one's office	Mr. Matthew Adam Edwards	Executive Principal

2. Article Two:

The Board of Trustees shall consist of at least four voting Members including the Chairman.
The Chairman has the casting vote.

3. Article Three:

- The Chairman and the remaining Members will be nominated by the owners for - 1-year term¹. If there is a vacancy, during the 1-year terms, the owners shall appoint a replacement under the recommendation of the Chairman.
- Any Board Member who fails to attend at least two scheduled Board meetings within a school calendar year shall be liable to be relieved of his position as a Board Member, subject to the approval of the majority of the Board.

4. Article Four:

Principal of the School

Except when employment terms and his/her professional performance are under consideration, the Principal shall meet with the Board and its committees, but shall not vote and shall not be counted to determine a quorum.

5. Article Five:

Meetings

The Board shall meet at least quarterly. A quorum shall consist of at least three members one of whom is the Chairman. Matters shall be decided by majority vote.

Special meetings shall be called by the Chairman at the request of any Member of the Board. Not less than one day's notice shall be given to all board Members by the Secretary and the time and place of the meeting shall be specified.

6. Article Six:

Officers

One of the Members shall be appointed as the Secretary of the Board. The Secretary shall keep the minutes of all - meetings of the Board and shall send notices and the minutes of these meetings to all Board Members.

7. Article Seven:

Committees

The Chairman, in consultation with the Board, if required may appoint standing and ad hoc committees of the Board to serve concurrently. Each committee shall define its functions in consultation with the Board, make its own rules, keep minutes of its actions, and make reports to the Board. All committee materials shall be turned over to the Chairman at the end of each fiscal year or to the new committee Chairman.

8. Article Eight:

Responsibilities and Duties:

The Board decides regarding Beaconhouse Private School mission, principles, policies and operation.

- Endorsing and developing the school constitution.
- Implementing and developing board by-laws.
- Supervising and developing school policies and procedures.
- Providing resources.
- Supervising the financial management of the school.
- Overseeing the school site security and maintenance.
- Appointing, guiding and supervising the School Principal and evaluating his performance.
- Approving appointment of new school faculty and staff.
- Evaluating effectiveness of school programs.
- Representing the school in the larger community.

9. Article Nine:

Powers of the Board:

General policies, budgeting and Board financial policies are studied and approved by the Board. Educational and internal school operations decisions are reviewed by the Board with the school Principal for final approval.

10. Article Ten:

Amendment of bylaws:

Amendment of these bylaws may be done by the Board in accordance with article nine above.